

CfP SFA 2006/SFA 2007/-2 – Questions and Answers

1. In what currency should the application be presented?

The budget of the application should be presented in euro currency

2. What is the Euro Exchange rate to be used?

The exchange rate to be used is the September 2009 euro exchange rate which is published in the following website http://ec.europa.eu/budget/inforeuro/index.cfm?fuseaction=currency_historique¤cy=JMD&Language=en

3. What is the difference between a partner and an associate?

A partner participates in designing and implementing the action, and the costs they incur are eligible in the same way as those incurred by the grant Beneficiary. They must therefore satisfy the eligibility criteria (see eligibility criteria in section 2.1.1 of the Guidelines).

An associate is also involved in the action but may not receive funding from the grant with the exception of per diem or travel costs. Associates do not have to meet the eligibility criteria required of the Beneficiary and partners

4. Does the partner have to be involved in all aspects of the Action?

The partner does not have to be involved in all aspects of the action. However, the role that it will play in the action should be outlined in the proposal

5. Can an associate participate in more than one application?

While an applicant or a partner cannot submit nor participate in more than one application there is no such restriction for the associate. The associate can participate in more than one action.

6. If a organisation submitted a proposal for the last Call and was not successful can the same organisation use the same partner for this (current) Call?

Once both entities (organization and partner) are eligible (see eligibility criteria in section 2.1.1 of the Guidelines) they can participate in this current Call even though they had submitted a proposal in the previous Call

7. Are there any scores for 'in kind' input?

There is no score to be gained for 'in kind' input based on the evaluation grid. However, if the action as proposed by the applicant foresees contributions in kind, such contributions have to be provided. The cost of staff assigned to the action is considered as co-financing and not contribution in kind but only actual time given to the project can be considered and the rate of payment must be in line with the existing salary/post

8. Does the minimum limitation of 200,000 euro reflect the 75% grant fund or is it the total eligible cost?.

The minimum 200,000 euros refers to the grant portion of the budget and does not include the Beneficiary's contribution. The minimum eligible cost would therefore be the 200,000 euros (grant fund) plus the Beneficiary's minimum 25% contribution.

9. If land and building is purchased for carrying out the Action would that be considered eligible cost? Would these assets remain with the Beneficiary organization at the end of the implementation?

Purchase of land or building is not normally considered eligible cost. However, only in exceptional circumstances and if it is demonstrated that it is necessary for the direct implementation of the action, it may be considered for funding. In this case, ownership must be transferred to the final beneficiaries and/or local partners, at the latest by the end of the action.

10. Can a new company be formed to implement a proposal?

The applicant /organization must have at least three (3) years experience in the related field of actions being proposed. It must be demonstrated that it has the required experience and managerial capacities to effectively implement the action. A track record of managing similar actions of the nature and financial scale proposed must be demonstrated. (See section 2.1.1 of Guidelines)

11. Are there restrictions in the use of the Sub-grant?

The sub-grant should support the achievement of the objectives of the Action. Where sub-granting is proposed the application should specify the total amount of the grant which may be used for awarding sub-grants as well as the minimum and maximum amount per sub-grant. A list with the types of activity which may be eligible for sub-grants must be included in the application, together with the criteria for the selection of the beneficiaries of these sub-grants. The sub-granting is subject to strict conditions: it can not be the main objective of the action, only actions listed in the proposal can be awarded a sub-grant, the maximum budget per sub-grant is limited to 100,000 euros per grant agreement and one sub-grant awarded is limited to 10,000 euros per recipient.

12. Should all procurement be from Member States of the European Union or African, Caribbean and Pacific countries?

The rules of origin apply to all procurement over 5,000 Euro. See Annex IV of the contract. Only in duly justified cases, the beneficiary may request derogation from the rule of origin to the Contracting Authority